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**Sent:** Wednesday, December 3, 2025 9:43 AM  
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**Subject:** Fulfilling Assigned Class Times

All,

In light of some recent public calls for faculty to cancel their classes on Friday, I ask that you please remind DEOs and faculty of Board of Regents Bylaw 4.1.1. Faculty have an obligation to:

(1) fulfill the assigned time schedule of all classes, including quizzes, laboratories, tests, and other meetings, unless absence is caused by an emergency or approved University business. Changes in the scheduled times shall be authorized by the Dean, director, or department chair, with the agreement of the enrolled students and in the interest of an academic objective; (2) be available at frequent, regular, and scheduled times for student consultation; and (3) inform students concerning the requirements, standards, objectives, and evaluation procedures at the beginning of each course.

Please let me know if you have any questions.

Mark



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